

Agenda, Suffield Elementary PTO

Meeting Date: Monday, February 12th, 7pm

Meeting Location: Kent Memorial Library

1. Call to Order

In attendance - Melissa Taylor, Melissa DeGray, Lisa Hayward, Kate Winarski, Liz Diana, Stephanie Lepage, Julianne Williams, Renee Ludwig

2. Prior Minutes

3. Officers' Reports

a. President's Report

- Scholastic Guest - Sally Crowe (regional rep) Scholastic motto: Access & Choice. Explained how schools can take their profit. Keeping profit within Scholastic turning into "Scholastic dollars" or take all cash. Scholastic dollars can only be spent in the Scholastic catalog. Sally shared suggestions on where scholastic dollars can be spent within the catalog. Offer to have a BOGO fair sometime from April 2nd - June. Monthly reading club orders are not eligible to receive scholastic dollars. McAlister fair coming up on March 7th. Can use funds for teachers to attend "Reading Summit for Educators.

- Principal Meeting, February 2nd very short meeting last month.
- Board Help Wanted – March. a few people in mind.
- Event Reconciliation/VP reminder email- suggestion made for VP to send an e-mail to event chairs to ensure PTO processes are followed.

b. Vice President's Report

- February Traditions – 1, 2, 3, 4. 4th grade had about 50 children signed up. Low participation. Drop off event. Feedback has been that some families struggled with a Saturday event. Swimming was not permitted. Staff was very attentive to children. 3rd grade: Roller skate open to entire family. Roller rink will be closed at time of event. Event will be on the 25th. 1st grade went very well. 5th grade had high participation at Nomads (118 students). Children seemed to enjoy their time. Parents stayed in common areas.

- Book Fair/Class Baskets – 1/24. Suggestions made to streamline both events. Will move class baskets to the fall book fair. May not need winter book fair along with numeracy night in the future.

Upcoming:

- Succulent Social - 3/28 flyers to go out soon 100 people max. Suffield by the River. Will put a save the date on the PTO website.
- Sign Event
- Suffield's Got Talent, May 6th 1pm. kids can participate in the high five tunnel.
- Yard Goats, May
- Monsons Candy - Deadline will need to be 3/18 to get in before Easter.

c. Treasurer's Report

- Budget Updates (2017-2018 budget) on target with projected totals.
- Current balances - matches reconciliation reports.

d. Secretary's Report

- Emails to volunteers - in good order

- Thank you's - January will be taken care of.

4. Enrichment Updates – Julianne/Kristin still needing committee members and chair for next year. Suggestions made to be more clear when asking for "help wanted".

5. Old Business

6. New Business

- Grants, Julianne - waiting for letter from Cannon Trust to send thank you's. All else going very well.
- Box Tops Update, Susan/Helene - going very well

- Earning for Learning, Christine - no update

7. Adjournment - Next meeting, Monday March 12, 2018 7pm.