

Agenda, Suffield Elementary PTO

Meeting Date: Monday, January 8th, 7pm

Meeting Location: Kent Memorial Library

1. Call to Order : Melissa Taylor, Courtney Vincent, Melissa DeGray, Christine Morissette, Christine Baluzo, Kristi Upton.

2. Prior Minutes

3. Officers' Reports

a. President's Report

- Guest: Kristi Upton – Photography Fundraiser - (Dani Kline Williams) weekend photo shoot \$195 family photo shoot; PTO to receive \$50; Will consider in fall.

Disney Fundraiser - 8/12-8/18 Preselected date: Anyone that chooses that week and/or 2 dates must over-lap, PTO gets 50%, any less than 10 bookings, PTO would get 10%. Printed flyer to be made up. Approval from Roxanne and Karen needed prior to sending out. PTO will still receive 10% if booking from flyer.

- Next Year Board: Start thinking of potential successors for open positions next year:

- Co-President; Co-VP; Treasurer; Co-Secretary; Annual Chairs?; Enrichment Chair.

b. Vice President's Report

- January Traditions – pre-k went great; k Kids had a great time; 5 - coming up, will not be doing Nomads next year.

- Book Fair - in process. Going well. Looking for volunteers (requests going out via social media.)

- Class Baskets – coming up. May consider changing time of year in future. If classes do not contribute; will consolidate themes/baskets. 1/24

Upcoming:

- February Traditions – 1; 2; 3; 4 All good for February.
- Suffield's Got Talent - Get date from Karen. Held at Middle School. Need to market.
- Sign Event - will do in fall
- Spring Monsons Chocolates (Melissa DeGray/Stephanie LePage)
- Yard goats - upcoming
- 4th grade book chats - upcoming

c. Treasurer's Report

- Budget Updates (2017-2018 budget) on par with projections.
- Current balances

d. Secretary's Report

- Thank you's - Event chair receives hand written thank you, assistants receive thank

you via e-mail.

4. Enrichment Updates – Julianne/Kristin

5. Old Business

6. New Business

- Grants, Julianne No update
- Box Tops Update, Susan/Helene - schools asking when box tops will be collected from PTO mailboxes.
- Earning for Learning, Christine - working with Amazon to receive quarterly deposit. Big Y will now participate.

7. Adjournment - Next meeting February 12, 2018

