



HELP WANTED!



Are you able to help make the 2018 – 2019 school year amazing?

Chairpersons and volunteers are needed for these positions and others. Please fill in your contact information and check all boxes that apply and return to either school office by **June 8th**. If you have any questions or would like more information contact Renee Ludwig (reneeludwig@hotmail.com) or Kara Kettles (karakettles@gmail.com).

Parent Name: _____

Email: _____

Phone: _____

<p><u>School Beautification- Year Round</u> Work together to create welcoming entrance ways and enhance gardens. May include purchasing, decorating and maintaining school grounds.</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>Spaulding <input type="checkbox"/> McAlister <input type="checkbox"/></p>	<p><u>Enrichment Team-Year Round</u> Help plan and book the programs that our kids enjoy such as Teresa Whitaker, Mystic Aquarium and many more. (Requires availability during some days)</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p><u>Scholastic Book Fair</u> Volunteers may help to publicize, set up or break down the fair, in addition to working registers and helping customers.</p> <p><u>Spaulding (11/8/18)</u> Volunteer <input type="checkbox"/></p> <p><u>McAlister (10/25/18)</u> Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>
<p><u>Personalized Art Fundraiser</u> Children create artwork in their art classes and parents are able to order it printed on plates, shirts, etc. Target bulk of activity in November with deliver by early December</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>Spaulding <input type="checkbox"/> McAlister <input type="checkbox"/></p>	<p><u>Custodian Appreciation</u> Create goodie baskets and posters to show appreciation for our custodians. Date: October 2nd (Great event for new or crafty volunteers)</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p><u>Class Baskets</u> Coordinate Room Parents to organize themed baskets (done during the fall Book Fair)</p> <p><u>Spaulding (11/8/18)</u> Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p><u>McAlister (10/25/18)</u> Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>

<p align="center"><u>Clothing Drive</u></p> <p>Help run a clothing drive at both schools which are sold by the pound to earn money. Publicize event, assist to load trucks on pick-up day.</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/> Spaulding <input type="checkbox"/> McAlister <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/></p>	<p align="center"><u>Kindergarten Get Together</u></p> <p>Coordinate a get together (usually at Spaulding playground right after school) for children and their parents in Kindergarten. (Great event for new volunteers). Thursday 9/13/2018.</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>Fall Fun Run</u></p> <p>Join us our fun run to take place in the fall. Help organize and staff the event.</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>
<p align="center"><u>Grant Writing - Year Round</u></p> <p>The PTO is looking for moms or dads with Grant writing experience (or those willing to learn!) that can assist us with identifying grant opportunities, as well as the application process.</p> <p>Volunteer <input type="checkbox"/></p>	<p align="center"><u>Box Top Volunteers</u></p> <p>Assist our Box Top coordinator(s) with publicizing, collecting and sorting/ counting Box Tops! Fall contest to be held in October. (Great opportunity for new volunteers)</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>Veterans Day Celebration</u></p> <p>Plan and organize treats for the Veterans and guests who attend the Veteran's Day Celebration at McAlister & Spaulding on 11/09/18.</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/> Spaulding <input type="checkbox"/> McAlister <input type="checkbox"/></p>
<p align="center"><u>Bus Driver Appreciation</u></p> <p>Help prepare for and set up a breakfast to show appreciation for our bus drivers in October. (Great event for new volunteers)</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>Family Game Night</u></p> <p>Help coordinate a family game night which includes a variety of games, prizes and fun</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>5th Grade T-shirt Making</u></p> <p>Help the 5th graders with making t-shirts for their end of year activities.</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>
<p align="center"><u>Spaulding Traditions</u></p> <p>Pre-K: My Gym 1/5/19 (snow date 1/12) Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>Kindergarten: Bowling 1/6/19 (snow date 1/13) Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>1st Grade: PJ/Movie Night 2/8/19 (snow date 3/1) Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>2nd Grade: Pizza & Bingo 2/22/19 (snow date 3/8) Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>McAlister Traditions</u></p> <p>3rd Grade: Interskate 91 3/3/19 (snow date 3/10) Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>4th Grade: Healthtrax 1/26/19 (snow date 2/2) Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>5th Grade: Ninja Course 1/11/19 (snow date 1/18) Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>School Pictures</u></p> <p>Help to organize school picture day, hang posters, send packets home with students. Picture days are scheduled for early September. (Need to be available during the day on picture day)</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>Spaulding <input type="checkbox"/> McAlister <input type="checkbox"/> Initial 9/19 Initial 9/12 Re-take 10/24 Re-take 10/17</p>

<p align="center"><u>Field Day</u></p> <p>Volunteer to help run events for students.</p> <p>Please note which grade(s) you can volunteer to help: _____</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>Teacher Appreciation Breakfast</u></p> <p>Arrange a special breakfast for teachers on National Teacher Appreciation Day (5/7/19).</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>Book Chats</u></p> <p>Help organize and facilitate a book club in late winter with students once a week for approximately 6 weeks around lunchtime.</p> <p>Grade 2 Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>Grade 3 Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>Grade 4 Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>Grade 5 Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>
<p align="center"><u>Spring Fundraiser</u></p> <p>Coordinate & organize for both schools including forms, communications & distribution</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>5th Grade Video</u></p> <p>Coordinate & organize pictures and documentation for a video that is presented at the end of the year for 5th graders. (the completion of this depends on appropriate amount of volunteers)</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>Merchandise</u></p> <p>Coordinate & organize orders for schools for Suffield merchandise</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>

Room Parent-Year Round

Room parents act as a main point of contact between teachers and other parents in the class. You will compile an email list in order to communicate effectively regarding important events, volunteer and donation needs and PTO messages when needed.

Child's Name: _____

Grade 2018/2019 _____

Child's Name: _____

Grade 2018/2019 _____

Thank you so much for your help! The Suffield Elementary PTO is successful because of volunteers like you!!