

**Suffield Board of Education  
Policy Subcommittee Meeting Minutes  
September 17, 2018 at 5:00 pm  
Central Office Conference Room**

Attendees: Board members Kendra Wiesel, Matthew Service, Debra Dudack, Susan Mercik Davis (arrived at 5:30 pm), and Maureen Sattan (arrived at 5:30 pm), and Interim Superintendent Mark Winzler.

**I. Call to Order: 5:08 pm**

**II. Policies for Review and Discussion:**

1. **Bylaw #9160 - Student Representatives on Board of Education**: Subcommittee members discussed minor wording changes to the proposed Bylaw which is now on 30-Day Read and plan to submit the revised bylaw to the full Board for final consideration.
2. **Policy #2151 - Hiring of School Administrators**: Subcommittee members decided to place this policy on hold at the recommendation of the Interim Superintendent, pending the audit of all District policies by CABE. Mr. Winzler noted it may be recommended by CABE to eliminate this policy and include such language in Policy #4111 - Recruitment and Selection instead. He stated the District policy binder is due to CABE by November 3 and the review is expected to wrap up in January or February.
3. **Bylaw #9271 - Code of Ethics**: Subcommittee members decided to place this bylaw on hold at the recommendation of the Interim Superintendent, pending the audit of all District policies by CABE.
4. **Bylaw #9311 - Formulation, Adoption, Amendment and Suspension of Policies, Bylaws and Regulations**: Subcommittee members decided to place this bylaw on hold at the recommendation of the Interim Superintendent, pending the audit of all District policies by CABE.
5. **Bylaw #9325 - Meeting Conduct**: Subcommittee members decided to place this bylaw on hold at the recommendation of the Interim Superintendent, pending the audit of all District policies by CABE.
6. **Bylaw #9325.2 - Order of Business**: Subcommittee members discussed some changes to the order of business such as adding Presentations, moving Reports to the Board earlier in meetings, and placing Approval of Minutes on the Consent Agenda. Subcommittee members decided to hold off on adding a second public comment period at the recommendation of the Interim Superintendent, pending 1) further research on best practice for public comment, 2) discussion on whether to add a meeting cutoff time, and 3) the audit of all District policies by CABE. The bylaw is now on 30-Day Read. Subcommittee members plan to submit the revised language to the full Board for final consideration.
7. **Policy #6159 - Individualized Education Program/Special Education Program**: A Supreme Court ruling from March 2017 required districts to adopt revised language pertaining to special education IEPs in either Policy #6159 or Policy #6171. The District currently has neither policy. Subcommittee members decided to send Policy #6159 with language recommended by CABE to the full Board for consideration.

**III. Adjournment**

The subcommittee meeting adjourned at 6:04 pm.