

**Suffield Board of Education
Policy Subcommittee Meeting Minutes
August 7, 2018 at 6:00 pm
Central Office Conference Room**

Attendees: Board members Debra Dudack, Maureen Sattan, Susan Mercik Davis, and Kendra Wiesel. Interim Superintendent Michelle Zawawi.

I. Call to Order: 6:02 pm

II. Policies for Review and Discussion:

1. **Bylaw #9310 - Development, Distribution, and Maintenance of Manual of Policies, Regulations, Bylaws:** Subcommittee members reviewed the revised language in this Bylaw again after discussing it at a prior meeting. The Bylaw is being referred to the full Board for 30-day read.
2. **Bylaw #9311 - Formulation, Adoption, Amendment of Policies:** Subcommittee members discussed revisions to the current Bylaw and how it makes sense to combine Bylaw #9311, Bylaw #9312, Bylaw #9313, and Bylaw #9314 into one Bylaw. The condensed Bylaw will now be titled “Formulation, Adoption, Amendment and Suspension of Policies, Bylaws and Regulations” and is being referred to the full Board for 30-day read.
3. **Bylaw #9312 - Formulation, Adoption, Amendment of Bylaws:** Due to the decision to condense these Bylaws, this language is now incorporated into revised Bylaw #9311. Due to the change, the subcommittee is recommending Bylaw #9312 be deleted. This Bylaw change is now being referred to the full Board for 30-day read.
4. **Bylaw #9313 - Formulation, Adoption, Amendment of Regulations:** This Bylaw does not currently exist; however, language related to this topic is being included in the revised Bylaw #9311.
5. **Bylaw #9314 - Suspension of Policies, Bylaws, Regulations:** This language is now incorporated into revised Bylaw #9311. Due to the change, the subcommittee is recommending Bylaw #9314 be deleted. This Bylaw change is now being referred to the full Board for 30-day read.
6. **Bylaw #9315 - Board-Administrator Relationship:** Subcommittee members discussed this Bylaw and due to a similar Bylaw being deleted earlier in the 9000 series, similar language existing in the 2000 series, and similar language existing in the Board’s Code of Ethics Bylaw, members are recommending this Bylaw be deleted. This Bylaw change is now being referred to the full Board for 30-day read.
7. **Bylaw #9321 - Time, Place, Notification of Meetings:** Subcommittee members discussed revisions to this Bylaw. The Bylaw is now being referred to the full Board for 30-Day read.
8. **Bylaw #9322 - Public and Executive Sessions:** Subcommittee members discussed revisions to this Bylaw. The Bylaw is now being referred to the full Board for 30-Day read.

At its next meeting, the Policy Subcommittee will continue its review of the Bylaws. Sattan will review and revise Bylaws #9330 and #9400 and present recommendations to the committee at a future meeting. Davis will do the same with Bylaw #9350.

III. Adjournment

The subcommittee meeting adjourned at 7:54 pm.