

**Suffield Board of Education
Policy Subcommittee Meeting Minutes
July 23, 2018 at 6:30 p.m.
Central Office Conference Room**

Attendees: Board members Debra Dudack, Kendra Wiesel, Jamie Drzyzga, and Susan Mercik Davis; Superintendent Karen Berasi.

I. Call to Order: 6:53 pm

II. Policies for Review and Discussion:

1. **Policy #2151 - Hiring of Administrators**: Subcommittee members discussed draft language that more clearly spells out the desired hiring practice for the district. The policy is being referred to the full Board for 30-day read at its next meeting.
2. **Bylaw #9271 - Code of Ethics**: Subcommittee members discussed draft language for a revised Code of Ethics bylaw, which closely aligns with recommendations from the Connecticut Association of Boards of Education. The bylaw is being referred to the full Board for 30-day read at its next meeting.
3. **Bylaws #9310, 9311, 9312, and 9314**: Subcommittee members discussed draft revisions to these bylaws, however noticed an opportunity to further refine the language and possibly condense these into fewer bylaws. Debra Dudack will take a closer look at this and bring additional recommendations to the committee at its next meeting.
4. **Superintendent's Review of Future Business**: Subcommittee members discussed minor changes that are needed to the following policies in order to be compliant with changes in state law. All of the below listed policies are being referred to the full Board for 30-day read at its next meeting with revisions solely addressing changes in state law. The content of each policy will be reviewed at a future time to determine if additional changes are needed.
 - a. **Policy #4111/4211 – Recruitment and Selection**: The provision allowing certain retired teachers and administrators to exceed the annual earnings limit without having to pay back the excess to TRB needs to be extended by two years. Date changes are from June 30, 2018 to June 30, 2020.
 - b. **Policy #5141.4 – Mandated Reporters**: Board Certified Behavior Analysts need to be added to the list of mandated reporters.
 - c. The following policies need to have “guidance counselor(s)” changed to “school counselor(s)”:
 - i. **Policy 5113**
 - ii. **Policy 5113.2**
 - iii. **Policy 5122.3**
 - iv. **Policy 5123**
 - v. **Policy 5123.2**
 - vi. **Policy & Regulation 5131.911**
 - vii. **Policy 5136**
 - viii. **Policy & Regulation 5141.4**
 - ix. **Policy & Regulation 5141.41**
 - x. **Policy & Regulation 5144.1**
 - xi. **Policy 5145.5**
 - xii. **Policy 6145.6**

- d. Additional policies are in need of being reviewed and discussed by the subcommittee. Those include policies related to special education Individualized Education Plans, alternative placements, graduation requirements related to the 2019/2020 freshman class, and residency issues. Each topic will be placed for discussion on a future subcommittee agenda.

The next Policy Subcommittee meeting will take place on Tuesday, August 7 at 6:00 p.m. Expected topics of discussion for that meeting include the Wellness Policy, the special education Individualized Education Plan policy, the alternative placement policy, and the continued review of the Board bylaws.

III. Adjournment

The subcommittee meeting adjourned at 8:20 p.m.