

**Suffield Board of Education
Policy Subcommittee Meeting Minutes
October 16, 2017 – 5:00 p.m.
Central Office Conference Room**

Attendees: Natalie Semyanko, Jeanne Gee, Lori D'Ostuni, Director of Technology Becky Osleger, and Superintendent Karen Berasi

I. Call to Order: 5:03 p.m.

II. Policies for Review and Discussion:

Policy 3520.13 – Student Data Privacy Protection and Privacy/Cloud Based Issues

A draft on this new policy on privacy issues with student data, including cloud information was presented to the subcommittee. The policy was drafted by Connecticut Association of Boards of Education (CABE) and tweaked for our district by Becky Osleger, Director of Technology. Examples of companies that would apply to the policy were given. The subcommittee recommended the policy draft be on the next policy subcommittee agenda after Ms. Osleger researches board questions on a couple of time lengths.

Policy 3542.43 – Charging Policy Food Service

Updates were made to clarify the policy for charging food in the school cafeteria. Definitions were also added to the policy. The subcommittee recommended the policy be placed on first read at the next board meeting.

Policy and Regulation 4112.5/4212.5 – Security Check/Fingerprinting

This policy update and new regulation had changes from criminal justice guidelines. The subcommittee reviewed the updates. Ms. Osleger answered questions on the security of software and access to the information. She will verify log in access with Superintendent Berasi. The subcommittee recommended the policy and regulation be placed on first read at the next board meeting.

Policy 6142.101 – Wellness Policy

Legislative changes require a policy update. Board member D'Ostuni discussed the process used to develop the previous wellness policy to include a wide variety of stakeholder input. After further discussion, the subcommittee recommended the Superintendent discuss a process to review the policy with input from stakeholders at the next policy subcommittee meeting.

Policy 5145.4 – Non-discrimination

Legislative changes were made to this policy in the student section of the policy manual. The subcommittee had updated the policies pertaining to personnel last school year. Superintendent Berasi reviewed the updates with the subcommittee. The subcommittee recommended that the policy be placed on first read at the next board meeting.

Policy 6171.3 – Placement of Special Education Students (Out of District)

Legislative changes from Public Act 17-68 were discussed at the last policy meeting. The subcommittee reviewed the changes, including legal definitions in the policy. The subcommittee recommended the policies be placed on first read at the next board meeting.

New Policy 4117.6/4217.6 – Exit Interviews

The subcommittee reviewed a proposed policy based on the discussion during the last policy meeting. The subcommittee recommended the policies be placed on first read at the next board meeting.

III. Upcoming Policies

The subcommittee will review several policies based on discussions at the last Curriculum Cabinet meeting. Policies to be placed on the next policy meeting for discussion and information include 5121 – Examination/Grading/Rating, 5124 – Reporting to Parents, and 6144 – Controversial Issues and policy and regulation 6154 – Homework/Make-up Work.

IV. Adjournment

The next meeting is November 13 at 5:30 p.m. The subcommittee adjourned at 6:05 p.m.