

Board of Education Special Meeting  
Central Office Board Room  
April 16, 2018

Call to Order

The meeting was called to order at 5:26 p.m. in the Central Office Conference Room.

Present: Board members Kendra Wiesel, John Richter, Susan Mercik Davis, Michael Sepko, Debra Dudack, Maureen Sattan, George Beiter (arrived at 7:46 pm), and Superintendent Karen Berasi.

Absent: Matthew Service

Executive Session

Mercik Davis moved, Richter seconded to go into executive session for the purpose of discussion concerning the potential employment of a candidate for the Suffield High School Principal position.

Richter moved, Mercik Davis seconded to come out of executive session at 6:28 p.m.

Regular Session

Consent Agenda

**MOTION #18-41:** Dudack moved to approve the following revisions to Board of Education bylaws and policies on the consent agenda:

1. B#9110 – Number of Members: Terms of Office, Oath of Office
2. B#9120 – Board Officers
3. B#9124 – Recording Secretary/Clerk (dissolve)
4. B#9125 – Use of Legal Counsel (new)
5. P#4117.6/4217.6 – Exit Interviews
6. P#5144 – Student Discipline

Sattan seconded the motion and all members voted in favor. The motion carried 6-0.

Discussion/Action Items

A. Discussion and Possible Approval of Bylaws #9121 – Chairperson; #9122 – Vice Chairperson; and #9123 – Secretary

Board member Dudack explained that these bylaws incorporated new language since first being presented to the Board and mentioned that the new language addressed concerns previously raised by members.

**MOTION #18-42:** Sattan moved, Mercik Davis seconded to approve the revisions to Bylaws #9121, #9122, and #9123. All members voted in favor. The motion carried 6-0.

B. Board of Education Subcommittee Structure

Board Chair Wiesel discussed her recommended changes to the structure of subcommittees, which are outlined in Bylaw #9130 and are in the process of being revised by the Policy subcommittee.

- a. Budget, Finance and Facilities subcommittee: Board Chair Wiesel recommended keeping the budget, finance and facilities components of this committee, while also incorporating

negotiations into it as contract needs arise. The official name of the committee will be called Finance, Facilities and Negotiations. In making this change, Board Chair Wiesel recommended that the Human Resources and Personnel Committee be dissolved. She stated the Board will benefit from having fewer committees to commit to and noted that all Board members are welcome to attend any subcommittee meeting, regardless of whether they are named to the subcommittee. **MOTION #18-43:** Mercik Davis moved, Sepko seconded to approve this subcommittee. All members voted in favor. The motion carried 6-0.

- b. Community Engagement and Public Relations subcommittee: Board Chair Wiesel recommended that the Board populate this committee and begin work in this area. She suggested Board members Richter, Mercik Davis, and Dudack be appointed to this subcommittee, as they have expressed interest in being part of it. Board member Richter suggested bringing community members onto the committee to work with the Board. Board Chair Wiesel stated it is possible under our Bylaws to create working groups, similar to the newly formed wellness committee. Superintendent Berasi stated this committee could be able to build a profile of an ideal graduate. Board members Richter, Mercik Davis and Dudack plan to work on a plan of scope for the committee and present their ideas to the full Board. No vote is needed to move forward with this subcommittee since it is already detailed in an existing bylaw.
- c. Student Programs and Services subcommittee: This is the official name of the subcommittee commonly referred to as the Teaching and Learning subcommittee. Board Chair Wiesel is proposing a standard title of Curriculum subcommittee and stated the Board will need to establish guidelines for what goes before the subcommittee and what gets presented to the full Board. Board member Dudack suggested we table this issue for later consideration, as potential candidates for the open Board position had arrived for interviews.

#### Executive Session

At 6:55 p.m., Sepko moved, Richter seconded to go into executive session for:

- A. Discussion Concerning the Possible Appointment of a Public Officer to the Board of Education.

*Sepko left the meeting at 7:20 pm*

*Beiter arrived at the meeting at 7:46 pm*

*Dudack left the meeting at 7:46 pm, returned at 7:48 pm*

*Richter left the meeting at 7:55 pm, returned at 7:56 pm*

- B. Discussion Concerning the Appointment of a new Suffield High School Principal.

At 9:12 p.m., Richter moved, Beiter seconded to come out of executive session.

#### Adjournment

Beiter moved, Richter seconded to adjourn the meeting at 9:13 p.m.

*Minutes are subject to approval at the regular meeting of May 7, 2018.*

Respectfully submitted,

Debra Dudack  
Secretary