

**Suffield Board of Education
Special Meeting Minutes
Monday, July 2, 2018 at 6:45 p.m.
Central Office Conference Room**

Attendees: Board members Kendra Wiesel, Susan Mercik Davis, Michael Sepko, Debra Dudack, George Beiter, John Richter, Jamie Drzyzga (via phone) and Maureen Sattan (via phone.)

Absent: Matthew Service

I. Call to Order: 6:45 p.m.

II. Discussion/Action Item

• Discussion and Possible Appointment of an Interim Director of Special Services

Board member Beiter stated he would like to see more information on what we need in this position, including the specific actions and tasks for which the person appointed would be responsible. He also stated that the Board should revisit the job description for the position, per Board policy. Board member Richter stated that as we go through the process related to whether we hire an Interim Special Services Director, we should find a way to provide support for any areas which we determine have specific and immediate needs. Board Member Mercik Davis expressed concern with the job description and what duties the person filling the position would be responsible for, and questioned why the regular position is a full-time job and the interim position is part-time. Board member Beiter said he could support an interim position but needed more information, especially regarding the legal duties of the position. Board member Mercik Davis pointed out the district's former Director of Special Services gave two weeks' notice when leaving, and asked whether she could have stayed longer on a part-time basis. She also asked whether the Interim duties could be shared by Dianna Kolodziej and Superintendent Berasi over the summer, or whether other internal supports could be utilized. Board member Sepko asked if any other options exist for using either existing staff or an outside consultant in the short-term to get this work done.

MOTION #18-61: Mercik Davis moved to table the appointment of an Interim Director of Special Services. Beiter seconded the motion and all members voted in favor. The motion carried 8 - 0.

The public meeting ended at 6:55 p.m.

III. Executive Session:

At 6:55p.m., Beiter moved to enter into executive session for a personnel matter to continue the Superintendent's evaluation. Sepko seconded the motion and all members voted in favor. The motion carried 8 - 0.

Board Chair Wiesel ended the executive session at 8:18 p.m.

IV. Adjournment

Beiter moved, Richter seconded to adjourn the meeting at 8:18 p.m.

Minutes are subject to approval at the regular meeting of August 6, 2018.

Respectfully submitted,

Debra Dudack
Secretary

DRAFT