**District Name:** Suffield Public Schools **Current School Year:** 2022-2023







## **Mission**

The mission of the Suffield Public Schools is to prepare all students with the knowledge, skills and attributes required for success in a rapidly changing world.

## **District Beliefs**

In pursuit of this mission, we believe that:

- When we address students' diverse academic, social, emotional and physical needs, all will learn;
- All students need equitable access to appropriate resources and opportunities to excel;
- Multiple measures of student learning are required to drive continuous improvement;
- Students and adults thrive in a safe and secure learning environment characterized by responsibility, fairness, respect, and civility;
- Highly effective teachers and instructional leaders who engage students in rigorous and challenging experiences are the keys to student success;
- An excellent district staff supports success in every classroom, facility and setting; and
- Partnerships, collaboration and communication with families and the community are vital to our mission.

### **Board Goals**

#### Goal 1

**Collaborative Partnerships:** The Suffield Public Schools will be a collaborative partner with parents, guardians, staff and other community resources to ensure the academic, social, and emotional needs of students are met.

#### Goal 2

**Student Achievement:** The Suffield Public Schools will systematically collect and use meaningful data to measure student achievement and growth, provide interventions, and improve instructional practices.

#### Goal 3

**Professional Growth:** The Suffield Public Schools will provide opportunities for professional growth to cultivate a talented workforce that will contribute to a challenging, innovative and collaborative culture defined by continuous improvement.

#### Goal 4

**Building Blocks to Success:** The Suffield Public Schools will develop curriculum and provide programming to engage students in rigorous, dynamic, and relevant learning experiences in alignment with the Suffield Portrait of a Graduate.

#### Goal 5

**Safe School Climate and Culture:** The Suffield Public Schools will continue to engage our students, parents, staff, and Suffield community in fostering an inclusive, responsive, safe and accepting environment built on mutual respect, civility and non-discrimination.

#### THEORIES OF ACTION

#### **BOE GOAL 1 Theory of Action:**

If we foster a positive district culture with a high level of outreach, communication, engagement, and collaboration with town government and the community, then we will be more effective in mobilizing students, faculty, staff, parents, and community members around continuous improvement and high levels of student achievement.

### **BOE GOAL 2 Theory of Action:**

If we establish a system of monitoring through the use of student assessment data, curriculum review, and evaluation, then will be more effective in adjusting our curriculum, programming, and instructional pedagogy to insure a high level of student achievement.

## **BOE GOAL 3 Theory of Action:**

If we assure that all staff are provided meaningful professional development opportunities that are current in theory, practical, and align directly with their responsibilities, then staff will be able to apply their learning and enhance their effectiveness in meeting the needs of our students.

#### **BOE GOAL 4 Theory of Action:**

If we continue the implementation of revised curriculum with an emphasis on alignment and consistency between documented curriculum and delivered curriculum, then we will be able to ensure that fidelity of implementation exists, resource allocation occurs, and the proper instructional supports are in place for both students and teachers.

## **BOE Goal 5 Theory of Action:**

If we cultivate an environment that fosters acceptance, mutual respect, civility, and non-discrimination, then we will establish a school district culture that is welcoming, supportive, and fulfills our district's mission and goals.

**GOAL 1: Collaborative Partnerships:** The Suffield Public Schools will be a collaborative partner with parents, guardians, staff and other community resources to ensure the academic, social, and emotional needs of students are met.

**NAME OF PERSON RESPONSIBLE:** Superintendent, Assistant Superintendent, Director of Special Services, Business Manager, Special Education Supervisors, Principals, Assistant Principals, District Faculty and Staff

Identified Goals	Strategies	Action Steps	Indicators of Success
Continue to expand open	Foster communications both student-based and	Research and implement student-based	Spring feedback
dialogue, communication, and	school-based to families in an ongoing and	communications strategies to fully	survey results
sharing of practices to improve	consistent manner	inform parents and guardians of	, ·
school climate and morale	Insulancent district online arresence to suggest	progress:	Review survey
	Implement district online presence to support and encourage parent involvement and to	Student-based Goal Setting     Students led Conferences	results and devise strategies during:
	increase frequency of use	<ul><li>Students-led Conferences</li><li>Digital Portfolios</li></ul>	• Leadership
Further enhance our capacity to	Suffield Public Schools App	<ul><li>Google Classroom</li></ul>	Council
share information with parents	Suffield Public Schools Website	Google Classiooni	Meetings
and community members	<ul> <li>Facebook</li> </ul>	Enhance web presence to include:	• Student
	• Twitter (administration)	<ul> <li>Events and Activities</li> </ul>	Achievement
		Student Work	Meetings
	Implement the use of Social Media to provide	<ul> <li>Policies</li> </ul>	• Student
Continue to foster a sense of trust	timely communication with families	<ul> <li>Procedures</li> </ul>	Support
and understanding across the		• Resources	Meetings • Central
district	To foster a sense of student, staff, parent and community involvement, Administration will utilize:	Review and update Parent/Staff Feedback Survey for school and	Office Meetings  Team Leader
Foster leadership opportunities for staff	<ul> <li>Suffield Public Schools App</li> <li>SchoolMessenger</li> <li>Suffield Public Schools Website</li> </ul>	district alignment and usefulness	<ul><li>Feam Leader Meetings</li><li>Staff Meetings</li></ul>

Increase Parental Engagement in	Staff Meetings	Utilize Website, Suffield Public	• PDEC
district, school, and classroom	School Advancement Planning meetings	Schools App, and School Messenger	Meetings
initiatives	After-school Meetings	for:	
	Other committee meetings to engage in	<ul> <li>Electronic notifications</li> </ul>	Responses to exit
	discussions and communicate out to	<ul> <li>Live Feeds</li> </ul>	interview questions
	parents regarding school and	<ul> <li>Staff and Student Recognitions</li> </ul>	
Foster community partnerships	instructional practices	<ul> <li>Surveys</li> </ul>	Social Media
	<ul> <li>Monthly Superintendent Office Hours</li> </ul>		Analytics
	o AWS	Twitter, Google and Seesaw to be used	
	o MIS	at both the school and district level	1 6
	$\circ$ SMS		Accumulation of
	o SHS	Superintendent and Administrator	Updates to District Website
	<ul> <li>Quarterly Principal Advisory Council</li> </ul>	Office Hours	website
	Superintendent Coffee Hours	M 411 C 66 H	Office Hours dates
	Senior Center Events	Monthly Coffee Hours with	and times scheduled
	<ul> <li>Board Meeting Presentations</li> </ul>	Superintendent & Administration	and shared with staff
	PTO Involvement	Continue community conversations	Wild Silwi GG William Stwill
	<ul> <li>Special Education Parent Groups</li> </ul>	surrounding district initiatives	Superintendent's
	Involvement	surrounding district initiatives	Coffee Hours
	Education Foundation Involvement	Implement School Based Parent	
		Involvement	
		<ul> <li>Orientations</li> </ul>	Forum dates
	To foster staff leadership, Administration will	Parent Informational Meetings	
	provide leadership opportunities through:	• Traditions	Agenda topics for
	PDEC Committee     Position of the committee of the	Open Houses	each forum
	Professional Learning Communities	<ul> <li>Parent/Teacher Conferences</li> </ul>	
	Instructional Coaching	School Concerts	
	• Interventionists	Field Days	Increased parent
	K-12 Curriculum Writing Committees	Art Shows	attendance at
	School Assemblies	Athletics	evening events
	Informal Mentors	<ul><li>Intramurals</li></ul>	Ingrassed parent
	TEAM Coordinating Committee	<ul> <li>Clubs and Activities</li> </ul>	Increased parent attendance during
	TEAM Mentors	<ul> <li>Evening Family Events</li> </ul>	school time activities
	Team Leaders	- Evening Luminy Events	school time activities
	Staff Meeting Presentations		

- Tuesday Meetings
- Professional Development Facilitators
- Professional Development Workshops
- BOE Meeting Presentations

The BOE Communications Committee will collaboratively work to further promote community sharing of district information

The BOE Communications Committee will develop a quarterly newsletter

Utilize forums and communication tools to communicate with parents and stakeholders important information as it relates to district initiatives

- Smarter Balanced State Assessments
- Standards Based Report Cards (K-5)
- STAR Assessments (K-8)
- STAR Assessments (Grade 9, 10 Math)
- Interim Benchmarks (3-12)
- Lexia (Tier III Literacy)
- District Programming (Bridges, Investigations, Illustrative Math, Fundations, TCRWP, AP, ECE, ASTE AgriScience, Career Internship Program, SEL, NGSS
- Portrait of the Graduate K-12 Outcomes

Develop initiatives aimed at increasing parental participation and community support for the schools

• Celebrations of Performing and Visual Arts

Continue to support partnerships with community programs

- Suffield Community Aid
- Suffield Library
- Suffield Booster Club
- Suffield Lions Club
- Suffield Rotary Club
- School Resource Officers
- Youth and Family Services
- Suffield Foundation for Excellent Schools
- Suffield PTO
- Suffield PTAC
- Local Civic Organizations
- Parks and Recreation

Provide opportunities for teacher leadership to work in partnership with district administration

Provide workshops to students and parents surrounding social media utilization, equity, diversity and discrimination Leadership meetings held with committees at noted frequencies

Parent evening informational sessions

College and Career planning sessions at SMS and SHS with parents and students

College admissions evening

Personalized course selection meetings at SMS and SHS for parents and students

High School Student Representation at BOE Meetings	
Student Digital Citizenship Initiative	

**GOAL 2: Student Achievement:** The Suffield Public Schools will systematically collect and use meaningful data to measure student achievement and growth, provide interventions, and improve instructional practices.

**NAME OF PERSON RESPONSIBLE:** Superintendent, Assistant Superintendent, Director of Special Services, Director of Technology, Special Education Supervisors, Principals, Assistant Principals, District Faculty and Staff

Identified Goals	Strategies	Action Steps	Indicators for Success
Improve and streamline our	Implementing current Universal Screens to	Administration and staff will	Ongoing review of
assessment practices to	assess student proficiency for academic and	collectively determine district	Suffield assessments
effectively measure student	social emotional well-being, and to advise the	assessments required for continual	K - 12 with a focus
growth and inform classroom	district on whether to continue our current	monitoring of student progress across	on Literacy and
instruction	assessments or make adjustments	all grades and establish school and	Mathematics
	<ul> <li>Student Achievement Meetings</li> </ul>	teacher goals as they relate to student	
Administer, analyze and inform instruction based on Universal	Data Studio	progress	Implement rubrics and identified
Screen and Progress Monitoring	Review student assessment trends in NGSS,	Provide summer "Data Studio Boot	assessments per
Data	PSAT, SAT, ACT, ECE, and AP	Camp" for administration and	standards reflected
		instructional coaches	in standards based
Implement Multi-tiered System	Review Universal Screening Assessment data to		grading
of Supports Plan to support	ensure effectiveness and alignment to district	Continue with MTSS efforts at AWS	
social, emotional, and academic	need	and MIS	Completion of
needs of all learners			timeline and PD
	Student Achievement Meetings to review school	Collaborate with EASTCONN for	activities
Develop Innovation Team	data with administration, team leaders and	development of SMS data studio,	
Programming:	district leaders	devise Multi-tiered System of Supports	Numbers of students
<ul> <li>Districtwide Technology</li> </ul>		procedures and programming at SMS,	receiving Tier I, Tier
Review	Utilize revised handbook of protocols for	implementation oversight of	II, and Tier III will
<ul> <li>Learning</li> </ul>	Special Education Identification and Services in	intervention programming and ongoing	align with "publisher
Commons/Makerspaces	alignment with IDEA		

thresholds" or integration of data-driven decision-**STEM** Integrate DESSA social-emotional screening making at all schools. standardized norms Library Media Sciences tool K-12 to monitor mental health of all Enrichment Review and redefine threshold score Creation of pacing students and corresponding assessments for guides, units of Develop opportunities for student study, and inquiry-STEM/CTE will collaborate and create inquiry reading and math interventions leadership based learning based programming that aligns with 21st Century learning expectations activities Grade levels align classroom assessments with standards and Implementation of a performance indicators (meets, exceeds **Balanced Literacy** The administration will develop sustainable student leadership programs to foster pride and standards) using student work as instructional ownership within the school benchmarks programming and assessment Familiarize and integrate with the CT ELDS Utilize administrative and teacher student achievement meetings to Framework SMS students in advance student outcome and support grades 7 and 8 are teaching and learning throughout the provided access rigorous coursework district in mathematics Administration and Interventionists will share out the revised plan for student intervention, thresholds, and forms Administration and teachers will continue to monitor student interventions and plans throughout the year Integrate advanced coursework identification and policy into SMS mathematics program STEM/CTE program planning will define units of study, pacing guides,

supporting classroom instruction in literacy, mathematics, science and technology. Develop student progress expectations. Provide leadership to the district related to inquiry-based learning.	
Share current student performance through the use of PowerSchool, including comment section for additional information to parents and students	

**GOAL 3: Professional Growth:** The Suffield Public Schools will provide opportunities for professional growth to cultivate a talented workforce that will contribute to a challenging, innovative and collaborative culture defined by continuous improvement.

**NAME OF PERSON RESPONSIBLE:** Superintendent, Assistant Superintendent, Director of Special Services, Special Education Supervisors, Principals, Assistant Principals, District Faculty and Staff

Identified Goals	Strategies	Action Steps	Indicators for Success
Engage staff members in high-	PDEC committee, in collaboration with	Conduct district-level PDEC meetings	Online surveys from
quality professional learning that	administration, will plan high quality	to coordinate professional learning	current PD will be
is on-going and based on	professional learning opportunities and gather	opportunities	utilized by PDEC
instructional programming	teacher feedback through the year		and non-certified staff in future
		Curriculum Committees to review	planning for PD
Maintain a high level of clear and	Provide professional learning to support	curriculum implementation and	plaining for 1 D
consistent professional	implementation of new CT SEDS data studio	curriculum pacing guides	
development for all staff in	and IEP	currentum puemg gurues	Curriculum
district			Committees will
	Outline professional learning and training	Meet with district and school-based	review curriculum
Administration will participate in	opportunities for all Paraeducators and	PDEC 4 times per year to address	guides
leadership training on Leadership	Academic Support through a collaborative	professional learning needs of the	
Profiles, Visible Learning,	inquiry on needs and interest	district	
Providing Actionable Feedback			Professional
to Teaching, Safety and Security			Learning Plan
	Involve administration and staff to promote	Offer multiple professional	disseminated to all
Supporting an Instructional	future trainings and professional development to continue new learning, understanding, and	development trainings on early release days for Paraeducators and Academic	staff at beginning of school year
Supporting an Instructional Coaching Model	effective implementation of standards-based	Support	School year
Coaching Model	curriculum practices	Support	
	District PDEC		

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Institute training to support the	School PDEC	Support teachers to design personal	Professional learning
rollout of Responsive Classroom	<ul> <li>Paraprofessional Meetings</li> </ul>	professional learning opportunities that	schedule is
		are relevant to teacher and student	established and
	Fulfill Mandated Training Requirements	needs	shared with all staff
Engage staff members in Equity	(federal and state)	D 11 TEANS	
and Inclusion Professional		Provide TEAM support to all	
Learning with SERC	ReVision/Tepper Consulting Partnership will	beginning teachers	Consultation/training
To -4:4-4- 40-10:10-10-10-10-10-44-	support leadership development for all	TEAM Dashboard	dates are established,
Institute training relevant to	beginning administrators over the course of this	Reviewer Update Training	shared, and
campus safety and security	school year	Mentor Update Training	implemented
		<ul> <li>Peer Observations</li> </ul>	
	Revision/Tepper Consulting Partnership to	• 3 TCC Meetings per year	Too shows offer ding
	support PDEC development of new Admin and		Teachers attending TCRWP Workshops
	Teacher Evaluation Systems if required by		with Staff
	CSDE	Disseminate the developed	Developers
	EACTOONIN Male diam of Community	professional learning plan and schedule	Developers
	EASTCONN Multi-tiered System of Supports	based on input from members of the	Teachers attending
	consultants will support the district in focusing in Student Achievement and Outcomes	PDEC Committee	TC Reunion and
	In Student Achievement and Outcomes		other TC workshops
	Professional Growth of Instructional Coaches		other re workshops
	1 Totessional Growth of Histractional Coaches	Meet with non-certified leadership to	
	Collaborate with literacy and math coaches and	provide support and determine	TEAM participation
	interventionists to purposefully plan workshop	professional development needs for the	among staff as
	model and classroom teaching expectations	2022-2023 school year	mentors and mentees
	model and classroom teaching expectations		(trainings and
		Down du actor training schodule	modules)
	Monthly Learning Walks	Paraeducator training schedule	
	AWS	implemented for the 2022-2023 school	Continued
	• MIS	year	development of
	• SMS		Instructional
	• SHS	School-wide Positive Culture and	Coaching will occur
	• SIIS	Climate and Social Emotional	during the 2022-
	Develop Safety and Security Trainings	Learning professional learning	2023 school year
	district wide to address:	opportunities through participation in	
	districtwide to address.	various workshops	
		various workshops	

• Fire		
<ul><li>Police</li><li>Medical</li><li>Weather</li></ul>	Additional Teachers' College training opportunities in our balanced literacy programming	Implementation of a school-wide evaluation of implementation
Extension of Preschool programming and progress toward NAEYC Accreditation	Professional Learning Schedule created through the efforts of the PDEC Committee	process for School Climate Efforts (Social Emotional Learning and Responsive Classroom)
	Participate in leadership professional growth opportunities at CAS and CAPSS for school and district leadership	Professional Learning Plan disseminated to all staff members at
	Administrators participate in regular book study to further professional growth	August PD District and School Advancement Plans disseminated to all
	Administrators meet with Interventionists monthly to define Literacy and Math Workshop practices in the Suffield Public Schools	staff members
	Responsive Classroom Training for Certified and Non-Certified	
	Hire and train Safety and Security Specialists on:  • Emergency Responses  • Threat Assessments	

<ul> <li>National Incident Management         System &amp; Incident Command         System</li> <li>School Walkthroughs</li> </ul>
Faculty and Staff Trainings  • Emergency Response Protocols  • Multiple situations  • Tabletop Scenarios  • ALICE w/ Situational Awareness
Provide high quality professional learning on preschool program for the purpose of improving early learning outcomes and attaining national accreditation status (NAEYC)

**GOAL 4: Building Blocks to Success:** The Suffield Public Schools will develop curriculum and provide programming to engage students in rigorous, dynamic, and relevant learning experiences in alignment with the Suffield Portrait of a Graduate.

**NAME OF PERSON RESPONSIBLE:** Superintendent, Assistant Superintendent, Director of Special Services, Special Education Supervisors, Principals, Assistant Principals, District Faculty and Staff

Identified Goals	Strategies	Action Steps	Indicators for Success
high achievement and student success through the development of our understanding of curriculum, programming, and effective teaching strategies  Identify a plan for curriculum development, curriculum renewal, and program improvement  Implement rigorous programming and fidelity of implementation while providing necessary training, support, and  quality learning, wrigorous instructio curricular practice curricular practice (CCS), Connecticular practice curricular	engaging them in through implemented on concept and sequence documents opment of curriculum that enecticut Core Standards to Social Studies Frameworks, on Science Standards rrning Development district's plan for curriculum	ministration and staff will further age in collaborative conversation curriculum implementation, lesson elopment, and discussions around ctive instructional implementation ough:  Collaborative Planning Times  Student Achievement Meetings (school, level, and district)  Grade level meetings  SAP (School Advancement Plan) meetings  Tuesday Meetings  Professional learning offerings, and other identified contractual meeting times  Intervention Meetings  Instructional Coach Meetings  Developing School Leadership Teams	Updated Curriculum on Rubicon  Curriculum committees meeting to review, revise, and update curriculum  Schedules created to foster collaborative planning and programming discussions  Approval and acceptance of NEASC special approval

			Implementation of the TCRWP Workshop Model Increase in Staff receiving Coaching Training Proactive Approaches to address student emotional needs and crisis Decline in Student Disciplinary Referrals Feedback survey will include questions regarding growth in responding to classroom behaviors Providing resources to support the delivery of program and service expectations (regular education and special education)
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**GOAL 5:** Safe School Climate and Culture: The Suffield Public Schools will continue to engage our students, parents, staff, and Suffield community in fostering an inclusive, responsive, safe and accepting environment built on mutual respect, civility and non-discrimination.

**NAME OF PERSON RESPONSIBLE:** Superintendent, Assistant Superintendent, Director of Special Services, Special Education Supervisors, Principals, Assistant Principals, Human Resource Specialist, District Faculty and Staff, and Parents

Identified Goals	Strategies	Action Steps	Indicators for Success
Engage BOE in the Diversity and	Continue to Support district-wide Diversity,	Equity Council with SERC to further	
Equity planning for the Suffield Public Schools	Equity, and Inclusion Council and review/implement recommendations	support district needs	Establish BOE Goal
	_	Conduct three annual districtwide	Establish District
Engage staff members in equity	Meet with PDEC to plan professional learning	stakeholder Equity Council meetings	Equity Team
and safe school Professional	opportunities of equity and safe school climates	for the purpose of efforts to create safe	
Learning		and welcoming environments	Maintain
	Create a sense of community within and		membership and
	teachers and members of the community on	Administration will participate by	purpose of the
Design District Equity Teaming	advisory groups, including a Equity Councils	invitation on town-wide programs or	Council as measured
Structure with School-based		discussions related to diversity and	by meeting
Teams	Establish Parent Advisory Groups (District and Schools) to meet quarterly on matters of equity,	equity if requested	attendance
	safe schools, and district academic and SEL	Review Diversity Programming and	Promote
	programming	Practices	professional
			development for the
	Create a school culture respectful of individual	Apply for grants to support	Council by inviting
	differences and accountable for upholding equity and acceptance for all.	professional learning	members from other councils and towns
		To continue to review curriculum and program to ensure that materials reflect	to share experiences
		program to ensure that materials reflect	

To provide productive and progressive	equity, inclusivity, and acceptance for	Survey of students,
professional development and stand for	all	teachers, parents on
accountability for acceptance for all.		climate
	Development a minority recruitment	C
	policy and participate in recruiting efforts with the intent of diversifying	Continued efforts to
	our faculty and staff and attracting high	support inclusive educational
	quality teachers from a wide variety of	programs throughout
	backgrounds	the SPS
		Professional
		Development that
		supports faculty and
		staff in equity and
		acceptance of all
		throughout the
		district
		Continue to revise
		curriculum and
		program to address
		topics surrounding
		diversity.
		Implement new SHS
		course on African
		American/Black and
		Puerto Rican/Latino
		studies