

<u>Activity</u>	<u>Responsibility</u>	<u>Date</u>	<u>Day</u>	<u>Meeting Type</u>
Distribution of Budget Directives, Data & Forms	Business Manager	9/21/2022	Wed.	Email
Submission of Budget Requests & Budget Narratives for Administrative Review	Bus Mgr / Princ / Dir Athletic Dir / CO Admin	10/10/22-10/28/22		Admin. Staff
Superintendent's Preliminary Review	Central Office Admin	11/7/2022	Mon.	Cabinet
Supt. & Admin Team Reviews Budget	Bus Mgr / Princ / Dir Athletic Dir / CO Admin	11/9/22-11/16/22		Admin. Staff
Meeting with BOS and BOF	BoS/BoF/BoE	TBD		
Update of Preliminary Proposal (w/revisions)	Business Manager	11/18/2022	Fri.	CO Review Team
Create Budget Book and BOE Presentation	Superintendent	11/22/2022	Tues.	Admin
Superintendent's Budget Presentation to BOE	Superintendent	12/5/2022	Mon.	Reg Bd Mtg
Capital Budget Discussion	Board of Education	1/2/2023	Mon.	Reg Bd Mtg
BOE Budget Workshop	Board of Education	1/21/2023	Sat.	Spec Bd Mtg
Capital Budget Approval	Board of Education	1/17/2023	Tues.	Reg Bd Mtg
BOE Capital Budget Delivered to ACCE	Business Manager	1/19/2023	Thurs.	Delivery
BOE Capital Budget Presentation to ACCE	Board of Education	TBD (1/26/2023?)	Thurs.	ACCE Meg
BOE Discussion & Possible Action on Proposed Budget	Board of Education	2/6/2023	Mon.	Reg Bd Mtg
BOE Discussion & Possible Action on Proposed Budget (if needed)	Board of Education	2/22/2023	Wed.	Reg Bd Mtg
BOE Discussion & Possible Action on Proposed Budget (if needed)	Board of Education	3/6/2023	Mon.	Reg Bd Mtg
Snow date for BOE Vote on Budget	Board of Education	3/20/2023	Mon.	Reg Bd Mtg
BOE Budget Submitted to Board of Finance (On or before the last Monday in March per Town Charter)	Business Manager	3/27/2023 (at the latest)	Mon.	Delivery
Board of Finance - BOE Budget Presentation	Board of Finance	4/3/2023 (or earlier)	Mon.	Bd of Finance
Board of Finance review of BOE Budget	Board of Finance	4/10/2023	Mon.	Bd of Finance
Board of Finance – Budget Approval	Board of Finance	4/17/2023 (at the latest)	Mon.	Bd of Finance
Town Budget Public Hearing	Board of Selectmen	TBD (4/26/2023)	Wed.	Public Hearing
Annual Town Budget Meeting	Board of Selectmen	TBD (5/10/2023)	Wed.	Town Meeting
A Referendum date is set at the Town Meeting (if a vote is required)		TBD		Referendum Vote