






Are you able to help make the 2016-2017 school year amazing?

Chairpersons and volunteers are needed for these positions and others. Please fill in your contact information and check all boxes that apply and return to either school office by June 15th. If you have any questions or would like more information contact Cheryl Sunshine (cherylsun4@hotmail.com) or Sandy Carroll (sandycarroll@cox.net).

Parent Volunteer: \_\_\_\_\_

Email: \_\_\_\_\_ Phone#: \_\_\_\_\_

<p><b><u>School Beautification-Year Round</u></b> Work together to create welcoming entrance ways and enhance gardens. May include purchasing, decorating and maintaining school grounds. <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/> <b>Spaulding</b> <input type="checkbox"/> <b>McAlister</b> <input type="checkbox"/></p>	<p><b><u>Enrichment Team-Year Round</u></b> Help plan and book the programs that our kids enjoy such as Teresa Whitaker, Mystic Aquarium and many more. (Requires availability during some days) <b>Volunteer</b> <input type="checkbox"/> <b>Spaulding</b> <input type="checkbox"/> <b>McAlister</b> <input type="checkbox"/></p>	<p><b><u>Scholastic Book Fair-Fall</u></b> Volunteers may help to publicize, set up or break down the fair, in addition to working registers and helping customers. <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/> <b>Set-up</b> <input type="checkbox"/> <b>Help at Book Fair</b> <input type="checkbox"/> <b>Spaulding Fall (10/27/16)</b> <input type="checkbox"/> <b>McAlister Fall (10/25/16)</b> <input type="checkbox"/> <b>Spaulding Winter (01/26/17)</b> <input type="checkbox"/> <b>McAlister Spring (03/09/17)</b> <input type="checkbox"/></p>
<p><b><u>Personalized Art Fundraiser</u></b> Children create artwork in their classes and parents are able to order it printed on plates, shirts, etc. Target bulk of activity in November, with delivery by early December. <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/> <b>Spaulding</b> <input type="checkbox"/> <b>McAlister</b> <input type="checkbox"/></p>	<p><b><u>Custodian Appreciation</u></b> Create goodie baskets and posters to show appreciation for our custodians. Date October 3<sup>rd</sup>. (Great event for new or crafty volunteers) <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/></p> 	<p><b><u>Clothing Drive-Fall</u></b> Help run a clothing drive at both schools which are sold by the pound to earn money. Publicize event, assist to load trucks on pick-up day. <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/> <b>Spaulding</b> <input type="checkbox"/> <b>McAlister</b> <input type="checkbox"/> <b>Fall</b> <input type="checkbox"/> <b>Spring</b> <input type="checkbox"/></p>
<p><b><u>Kindergarten Get Together</u></b> Coordinate a get together (usually at Spaulding playground right after school) in September for children and their parents in Kindergarten. (Great event for new volunteers) <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/></p>	<p><b><u>School Pictures</u></b> Help to organize school picture day, hang posters, send packets home with students. Picture days are scheduled for early September. (Need to be available during the day on picture day) <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/> <b>Spaulding</b> <input type="checkbox"/> <b>McAlister</b> <input type="checkbox"/> Initial 9/7/16                      Initial 9/8/16 Re-take 10/5/16                      Re-take 10/6/16</p> 	<p><b><u>Grant Writing – Year Round</u></b> The PTO is looking for moms or dads with Grant writing experience (or those willing to learn!) that can assist us with identifying grant opportunities, as well as the application process. <b>Volunteer</b> <input type="checkbox"/></p> 
<p><b><u>Fall Fun Run</u></b> Join us in our first ever fun run to take place in the fall. Help organize and staff the event. <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/></p>	<p><b><u>Box Top Volunteers</u></b> Assist our Box Top coordinator with publicizing, collecting and sorting/counting Box Tops! Fall contest to be held in October. (Great opportunity for new volunteers) <b>Fall Volunteer</b> <input type="checkbox"/></p> 	<p><b><u>Bus Driver Appreciation</u></b> Help prepare for and set up a breakfast to show appreciation for our bus drivers in October. (Great event for new volunteers) <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/></p>

<p><b><u>Spring Game Show Night</u></b>          Help coordinate a family night out which includes a LIVE Game show, prizes and a LIVE Auction.  <b>Main Contact</b> <input type="checkbox"/></p>	<p><b><u>Class Baskets</u></b>          Coordinate Room Parents to organize themed baskets  <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/>  <b>Spaulding</b> <input type="checkbox"/> <b>McAlister</b> <input type="checkbox"/>          (01/26/17) (3/9/17)</p>	<p><b><u>Teacher Appreciation Breakfast</u></b>          Arrange a special breakfast for teachers on National Teacher Appreciation Day (5/2/17).  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p>
<p><b><u>Field Day</u></b>          Volunteer to help run events for students.  <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/>  <b>Spaulding</b> <input type="checkbox"/> <b>McAlister</b> <input type="checkbox"/></p>	<p><b><u>5<sup>th</sup> Grade T-shirt Making</u></b>          Help the 5<sup>th</sup> graders with making t-shirts for their end of year activities.  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p>	<p><b><u>Paws and Go Store/McAlister</u></b>          Work the student store during recess.  <b>Grade 3: 11:25 – 11:45 a.m.</b> <input type="checkbox"/>  <b>Grade 4: 12:50 – 1:10 p.m.</b> <input type="checkbox"/>  <b>Grade 5: 12:20 – 12:40 p.m.</b> <input type="checkbox"/></p>
<p><b><u>Spaulding Traditions</u></b></p> <p><b><u>Pre-K: My Gym</u></b>          1/21/17 (snow date 1/28)  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p> <p><b><u>Kindergarten: Bowling</u></b>          1/8/17 (snow date 1/22)  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p> <p><b><u>1<sup>st</sup> Grade: PJ/Movie Night</u></b>          2/3/17 (snow date 2/10)  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p> <p><b><u>2<sup>nd</sup> Grade: Pizza &amp; Bingo</u></b>          2/24/17 (snow date 3/3)  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p>	<p><b><u>McAlister Traditions</u></b></p> <p><b><u>3<sup>rd</sup> Grade: Interskate 91</u></b>          3/5/17 (snow date 3/12)  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p> <p><b><u>4<sup>th</sup> Grade: Healthtrax</u></b>          2/11/17 (snow date 2/25)  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p> <p><b><u>5<sup>th</sup> Grade: Nomads</u></b>          1/20/17 (snow date 1/27)  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p>	<p><b><u>Book Chats</u></b>          Help organize and facilitate a book club in late winter with students once a week for approximately 6 weeks around lunchtime.</p> <p><b><u>Grade 2</u></b>  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p> <p><b><u>Grade 3</u></b>  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p> <p><b><u>Grade 4</u></b>  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p> <p><b><u>Grade 5</u></b>  <b>Main Contact</b> <input type="checkbox"/>  <b>Volunteer</b> <input type="checkbox"/></p>
<p><b><u>Teacher Appreciation Luncheon</u></b>          This team plans and organizes our staff appreciation event at the end of the year (typically the day after school ends).  <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/>  <b>Spaulding</b> <input type="checkbox"/> <b>McAlister</b> <input type="checkbox"/></p>	<p><b><u>Veterans Day Celebration</u></b>          Plan and organize treats for the Veterans and guests who attend the Veteran's Day Celebration at McAlister on 11/11/16.  <b>Main Contact</b> <input type="checkbox"/> <b>Volunteer</b> <input type="checkbox"/></p>	<div style="border: 1px solid black; border-radius: 15px; padding: 10px;">  <p>Volunteer Opportunities that can be done almost anytime and are not restricted to during the school day. Other events may require at least some time at the schools during the day.</p> </div>

### **Room Parent-Year Round**

Room parents act as a main point of contact between teachers and other parents in the class. You will compile an email list in order to communicate effectively regarding important events, volunteer and donation needs and PTO messages when needed.

**Child's Name:** \_\_\_\_\_

**Grade 2016-2017:** \_\_\_\_\_

**Child's Name:** \_\_\_\_\_

**Grade 2016-2017:** \_\_\_\_\_



Thank you so much for your help! The Suffield Elementary PTO is successful because of volunteers like you!